

**Westerlies Council of Co-Owners
Board Special Meeting
March 28, 2013**

President Chuck Walley called the meeting to order at 6:00 p.m. at the Safeway Grocery Store. Chuck called for this special meeting of the Board on March 23, 2013 to address several urgent issues. In addition to Chuck, participants included: Chris Rossillo and Nancy Ploss. John Sterling was unable to attend. A motion was made, seconded and passed to approve the agenda.

The Board reviewed proposals for preparing and installing the concrete walkway at the entrance of Courtyard VI following the repair of the water line break. After a discussion of the merits of each proposal, a motion was made, seconded and passed to accept the proposal from Brothers Paving. Chuck signed the contract and will forward the signed contract to our property manager to arrange for an installation date within the next two weeks.

The Board reviewed the proposals for caulking and concrete repairs for the Courtyard walkways and perimeter sidewalks. After a discussion, a motion was made, seconded and approved to select Portugal Construction with the contract executed following on-site review for determination of Phase I work area. The Board will complete the on-site review within two weeks.

The Board discussed the pool management contract and agreed to vote on the award of the contract at the next Board meeting on April 16, 2013.

After a discussion, the Board agreed to have GHA Management follow up on the following action items: set the planned meeting with Rees Broome for the evening of April 11, 2013; send the RFP to list of painting contractors; and provide the Board with a draft RFP for dryer duct cleaning and the related owner notice.

The Board briefly discussed the content of the Newsletter to be issued next month. The Newsletter will request interested owners to volunteer to fill the one vacant position on the Board or to serve on one of the Committees to support the Board.

After a discussion, a motion was made, seconded and passed to adjourn the meeting at 8:00 p.m.

Meeting Agenda/Topics

1. Call to order
2. Courtyard VI Concrete Repair Contract
3. Full Service Pool Management Contract
4. Rees Broome Meeting
5. Board Vacancy
6. Other
7. Adjournment